

Distance Education Testing Lab Procedures

Online Registration

The Distance Education Testing Lab provides testing services for many exams. For your convenience, we have fast and secure online registration for Ole Miss Online exams.

Upon a successful registration, you will receive an email confirmation. Please bring the email confirmation with you to your testing appointment.

Rescheduling and No-Shows

If you do not show up for your exam or reschedule your appointment at least two hours prior to your scheduled appointment time, your appointment will be closed and the online appointment system will not allow you to reschedule unless you pay a \$20 fee for a makeup exam.

Email Confirmations

- If you do not receive an email confirmation, please check your spam blocker.
- If you check your spam folder and still do not see your confirmation, you can [request to have your email confirmation resent](#) to you.
- If you don't receive your email receipt within 15 minutes, please try again.

Inclement Weather Policy

If the university is open, testing will take place at your scheduled appointment time. In the event the university is closed, Ole Miss Online students will receive an e-mail from your instructor with instructions about rescheduling your exam. UMHS and iStudy students will be contacted by the appropriate office. All others will be contacted by the DETL staff.

Accommodated Testing

If you will be requesting accommodated testing, please provide a copy of your approved testing accommodations form to your instructor PRIOR to registering for the exam. It is the instructor's responsibility to set the extended time, if required, for every student with disabilities. You do not need to provide our office with your accommodations.

PLEASE NOTE: The testing lab closes at 5 pm Monday through Friday (except for special hours during midterms and finals). It is your responsibility to allow yourself enough time, when scheduling your appointment, to complete your exam. (i.e. if your exam is three hours and your appointment is at 3 pm, you will not be allowed to continue your exam past our closing time).

The Distance Education Testing Lab is located in the
Jackson Avenue Center (JAC)
1111 Jackson Avenue West
Oxford, MS 38655

On a GPS device, enter *1111 Jackson Avenue West, Oxford, MS 38655* for the street address.
[See our building on a map.](#)