

# Peter Garland Wood

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## **PROFESSIONAL PROFILE**

- Recognized by the University of Mississippi for Dean's Honor Roll and Phi Eta Sigma National Honor Roll
- Experienced with customer service within complex projects in construction, shipping, and country club services

## **EDUCATION**

### **University of Mississippi**

Bachelor of Business Administration

Double Major: *Managerial Finance/Banking and Finance*

Expected Graduation: May 2022

## **RELEVANT COURSEWORK**

- Intermediate Financial Management
- Security Analysis and Portfolio Management
- Intro to Supply Chain Management
- Business Application Programming
- Investments
- Principles of Real Estate

## **WORK EXPERIENCE**

### **Construction Worker**

*Classic Clean, LLC, Oxford, MS*

May 2018 – August 2018

- Used logistical planning skills to move general site equipment such as tools, appliances, and fences
- Worked alongside engineering professionals to demolish old apartment buildings with construction tools
- Cleaned and organized work sites to prepare for the next phase of construction plans

### **Club Services Agent**

*Chattanooga Golf and Country Club, Chattanooga, TN*

September 2016 – July 2017

- Managed logistics of golf course guests to maintain separation between unique games
- Maintained the upkeep and quality of equipment belonging to golf course guests
- Organized and cleaned all golf facilities in adherence to the club's standards of procedure

### **Shipping Clerk**

*Focus Consumer Healthcare, Chattanooga, TN*

August 2016 – April 2017

- Repackaged lotion while maintaining quality and efficiency
- Met warehouse goals by transporting packaged boxes using the appropriate machines to designated shipping areas
- Organized and coordinated inventory logistics from pallets to shipping

## **LEADERSHIP EXPERIENCE**

*Phi Delta Theta Fraternity, University of Mississippi*

October 2017 – Present

- Assistant Phikeia Educator

## **SKILLS**

- Excel
- Microsoft Office
- Visual Studio
- PowerPoint