

Melody K. Swann
5667 Eagleston Dr. Olive Branch, MS 38654
(901) 517-8856 • mswann@go.olemiss.edu

Education

The University of Mississippi University, MS
Bachelor of Science, Expected graduation: May 2018
Major: Hospitality Management, Minor: Business

**Honors
and Activities**

- Dean's Honor Roll
- Vasilyev Family Scholar 2016-2017
- Dr. Carolann S. Najarian Scholar 2016-2017
- Tommy Ramey Scholar 2017-2018
- Band Scholar 2014-2018
- Choir Scholar 2014-2018
- Gamma Beta Phi Honor Society, Social Director 2016-2018
- Ole Miss Ambassadors for Southern Hospitality (OMASH), Treasurer 2016-2017
- Pride of the South Band 2014-2018
- UM Basketball Band 2014-2015
- UM Women's Glee Choir 2014-2018
- Sigma Phi Lambda Sorority 2014-2015
- Study USA Chicago 2016
- Study USA Las Vegas 2017

**Work
Experience**

The Guest House at Graceland Hotel Memphis, TN
Intern for Elvis Week/New Year's Eve Gala, August 2017/January 2018

- Worked in the PBX department by answering all the phone calls of questions guests had.
- Assisted the Concierge by booking shuttles and holding luggage for the guests.
- Duties at the New Year's Eve Gala included guest check-in and handling coat check.

Graduate Oxford Hotel Oxford, MS
Front Desk Agent, May-August 2017

- Duties include checking in and out guests and assisting the guests needs.
- Managed phone calls and made reservations.
- Assisted housing delivering towels, toilettes, and rollaway beds to the guests' rooms.
- Assisted with guest baggage handling.

Cherokee Valley Golf Club Olive Branch, MS
Assistant of Tournaments/Events, June 2016

- Shadowed Amanda Niblett and assisted her with tournaments, events, and inventory.
- Helped set up for the tournaments by setting up tables, chairs, and tablecloths.
- Helped prepare food and drinks.
- Assisted the Food and Beverage Director with ordering food weekly.

**Volunteer
Experience**

Ole Miss Ambassadors for Southern Hospitality (OMASH), April 2017

- Collected attendees' satisfaction surveys at the Double Decker Arts Festival

Gamma Beta Phi, November 2016

- Supervised Gamma Beta Phi members preparing for the Quitman County field trip.

Sigma Phi Lambda, January 2016

- Helped the organization Feed the Hunger by packing food into boxes to send to underdeveloped countries.