Course Planning Form

Course Number: ___________________  Location: ______________________________________________

Program title: ____________________________________________________________

Faculty name: ____________________________________________________________

Highlights of your program
What are the 3 activities that you want your students to experience while on your program? These could be academic, cultural, or personal activities, but knowing your “can’t miss” activities will better help the Study USA plan and budget.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Contacts in city
Do you already have contacts in the city where you plan to teach? Is there an organization or company that you’d like to make contact with while your group is traveling? Providing this information will help us determine the best way to help you with arrangements.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Your students
Academic pre-requisites for participating in course: ____________________________________________

Other requirements for participating in course (i.e. digital camera required, fluency in a particular language, strong swimming skills, etc.): ____________________________________________

Majors that may be interested in your program: ______________________________________________

Student organizations that might be interested in your program: ____________________________
About your course

What kind of pre-departure coursework or activities do you have planned for this program?
________________________________________________________________________
________________________________________________________________________

Why do you want to teach this class? _______________________________________
________________________________________________________________________
________________________________________________________________________

Why do you think the location you’ve chosen is a good place to learn this subject? _____
________________________________________________________________________
________________________________________________________________________

What do you hope students will get out of your program academically? ______________
________________________________________________________________________
________________________________________________________________________

What do you hope students will take away from your program personally? ____________
________________________________________________________________________
________________________________________________________________________

Suggested readings or films for students _______________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________