



## Withdrawal Form

If, for any reason, a student chooses to withdraw from a program, a Study USA Withdrawal Form must be completed. Verbal statements of withdrawal will not be considered as notification of withdrawal; therefore, the student will still be considered a program participant until written notification is received. Availability for refund will be based on the date that the Withdrawal Form is received by our office.

**PRIOR TO THE APPLICATION DEADLINE** – If a student withdraws from a program prior to the application deadline, he/she will be refunded all funds, less the \$50 application fee and any non-recoverable costs (such as housing deposits, field trip pre-payments, etc.) incurred and/or committed on the student’s behalf by UM and its affiliates at the time of withdrawal.

**AFTER THE APPLICATION DEADLINE** – If a student withdraws from a program after the application deadline, he/she will be financially responsible for the \$50 application fee and the \$300 withdrawal fee and any non-recoverable costs (such as housing deposits, field trip pre-payments, etc.) incurred and/or committed on the student’s behalf by UM and its affiliates at the time of withdrawal.

In the event that extreme circumstances during the 30 days prior to the beginning of the program cause the student to withdraw, the Study USA director will review the situation on a case-by-case basis. At the discretion of the director, any funds that are recoverable and uncommitted may be refunded, less the \$300 withdrawal fee and \$50 application fee.

Under no circumstances can any refund requests be considered for students who have completed a program.

*Any disputes over refunds after an official withdrawal must be directed to The University of Mississippi Refund Committee through the Office of the Bursar.*

Please explain your reason for withdrawing:

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I, \_\_\_\_\_, am withdrawing from the program below and understand and agree to comply with the UM Study USA Office Withdrawal Policy as stated above.

Location of Study: \_\_\_\_\_ Course Number: \_\_\_\_\_ Term: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

UM ID Number: \_\_\_\_\_

**Study USA Office Use Only:**

**Received by:** \_\_\_\_\_ **Date:** \_\_\_\_\_