



GENERAL GUIDELINES

The following information is to advise you of arrangements that have been made for you and to assist you in making plans to attend the **Pre-College Programs: One-Week Camps/Workshops**.

REGISTRATION AND ORIENTATION: You will receive an update via mail two weeks prior to the start of the session (it will include further details about registration and orientation and maps to help you find your way to where you need to be). Offices for the Pre-College Programs staff are located in the Yerby Conference Center, which is located on the corner of University Avenue and Grove Loop next to the Triplett Alumni Center.

GENERAL INFORMATION: The students of the Pre-College Programs: One-Week Camps/Workshops will be housed with another pre-college program, Summer College for High School Students, and will follow the same rules.

DORMITORY RULES: One Week Camp/Workshop participants are housed in one of the state-of-the-art residence halls on campus that features furnished suites with bathrooms that are shared with only one person, wireless internet, laundry room, and a high technology security system. Each floor is equipped with a TV room and a kitchen with a microwave oven. For a more enriching cultural and linguistic experience, students are assigned a roommate from a different state, region, or country. Males and females are housed separately, and international students are placed with American residents or with another international student who speaks a different language than their own. You may not request a specific roommate. The University of Mississippi has strict policies for minors attending summer programs; therefore, all One Week Camp/Workshop participants are required to live with the rest of the students enrolled in Summer College in the designated residence hall. No independent living arrangements are allowed. During registration, students will be given the keys to their rooms and allowed to move in after that time. All students housed in University housing will abide by University rules. Additionally, you will not be allowed to leave the dormitory before 6:00 a.m., and you must be in your designated area of the dormitory by 10:00 p.m. You must be in your room by 10:30 p.m. You will be held responsible for damage to your room during your stay at the University. If you have any accidental damage, please notify your counselors immediately. Complete rules are included with this packet, but loud noise is prohibited in the dormitory at all times. Remember that some students go to bed early. Also, a lost key bears a \$55 replacement charge. If you lock your key in your room, Housing will charge you \$5 to let you in (so keep up with your key!). For the sake of security and for purposes of being able to locate them, students will be required to sign out and sign in after dinner and at any time they leave campus, even with the director's permission. The sign-out box will be at a designated site in the residence hall. Specific instructions concerning signing in and out can be found under "Check Out Process" and "Leaving Campus."

MEALS: One-Week Camps/Workshop participants are enrolled in a meal plan that provides three meals a day from Monday to Friday at the Rebel Market. This all-you-can-eat diner includes very distinct kitchens: a brick oven pizza kitchen, a pasta station, a traditional grill, a bakery, a sushi bar, and a self-contained allergen station focusing on gluten-free and nut-free options. The Rebel Market is open throughout the day so that students can eat around their class schedule.

WHAT TO BRING: Students should bring sheets (for an extra-long single bed), pillow and pillow cases, blanket, towels, wash cloths, soap, shower shoes, extra quarters for the laundry machines, and other personal articles. Personal articles (including spending money, jewelry, etc.) are the sole responsibility of the student. Students should also bring school supplies such as notebooks, pencils and pens. Such supplies are available for purchase at the Ole Miss Bookstore located in the Student Union. Each residence hall room has high-speed internet connections in the room should a student bring a computer, but students will also have access to computer labs on campus. Rooms have dorm-sized refrigerators.

WEARING APPAREL: The activities scheduled will be held in various academic buildings on the campus, and much walking will be involved. We suggest that you bring comfortable walking shoes, an umbrella and rain apparel. School clothes may be worn for daily activities (shorts may be worn to class). Proper sportswear should be brought as well (i.e., swimsuit, tennis shoes, shorts, etc.). Although we don't recommend that you bring formal attire, we ask that all students consider bringing a pair of khaki pants or skirt and a polo or button-up shirt.

PHONES AND CELL PHONES: Although students are allowed to have cell phones, we would like to emphasize that cell phones are not allowed in any class or meeting—this includes text messaging! Phones are not allowed to be used after midnight, unless in case of emergency. Students are responsible for their own property, including cell phones!

REFRESHMENT FACILITIES are available in the Union, Johnson Commons, in the residence halls, and most of the academic buildings.



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VISITORS: Due to the strenuous schedule of activities involved in the program, off-campus visitors are not allowed during the week. Weekend visitors other than parents must be cleared through the program office prior to their arrival. No visitors are allowed in the students' rooms including parents unless they are assisting with move in or move out. This is for the safety of the students and their roommate. Visitors are allowed in the common areas of the residence hall.

CHECK OUT PROCESS: Student safety is of the utmost importance to us. For that reason, it is mandatory that students and their parents understand how to check out correctly when leaving campus, **1)** Parents are required to complete a "Student Leave Form" on our website (www.olemiss.edu/schs); **2)** Students are required to notify their counselors at least 24 hours prior to their departure; **3)** Students must sign out at the desk during the designated times (see below). The parent listed on the leave form will be called at this point. If the parent is not present, the student will not be able to leave until the parent listed on the leave form is contacted; **4)** Upon return, students must sign back in at the desk and notify their counselors.

LEAVING CAMPUS: Participants who wish to leave the campus must have parental permission and the Pre-College Program office must be notified. Students and parents must adhere to the "Check Out Process." Weekday check-outs are strongly discouraged, but if it is necessary, parents can check out a student between 5:30 p.m. and 7:00 p.m. and the student must be back no later than 9:30 p.m. Students cannot leave campus if a parent is not present. If the student was authorized by a parent to leave by him/herself, the student can ONLY leave campus at the designated times above. The parent listed on the leave form will be contacted at this time and the student will be given his/her car keys (if any).

AUTOMOBILES: Participants who bring automobiles must obtain a University parking permit. Participants' use of their automobiles while in attendance will be limited to traveling home on weekends and only with the permission of their parents and approval by the director. Students are not to drive their cars at any other time. Keys to cars should be turned in to the counselors as soon as unpacking is completed.

TRANSPORTATION: You may reach the University by plane, bus, or private automobile. There are flights into Memphis, the nearest large airport. If you plan to arrive by plane or bus, please notify the Pre-College Programs: One-Week Camps/Workshops office.

EMERGENCY: In the event of an emergency at home parents should notify the director at **(662-915-7621)**. If an emergency occurs on campus, students must contact a counselor, staff, or the director immediately. Contact lists for the staff and other emergency numbers will be given at registration.

MAILING ADDRESS: Your mailing address while on campus will be in the format below. All mail will be dispersed during dinner.

Kelly Nolan
Division of Outreach Pre-College Programs: One-Week Camps/Workshops
P.O. Box 1848
The University of Mississippi
University, MS 38677-1848

THE SHORT AND SWEET HOUSING NO-NO LIST:

Alcohol, illegal drugs, candles, incense, smoking, weapons, cooking appliances, pets, halogen lamps, double stick tape, duct tape, tampering of fire safety equipment, removal of furniture, hanging or throwing things out windows, damaging walls, furniture, or vending machines, fighting, stealing, vandalism, harassment, hall sports, duplicating keys



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Students are expected to conduct themselves responsibly, honestly, and with due consideration for others while enrolled in the Pre-College Programs: One-Week Camps/Workshops at the University of Mississippi. This expectation for mature and responsible conduct also encompasses accountability for one's own well being, including responsible decision-making regarding physical and mental health. All future students should familiarize themselves with the general guidelines and the rules below. Because students are expected to show good judgment at all times, not every kind of misconduct or behavioral expectation is codified here.

1. In the event of an emergency contact one of your counselors, and/or the Pre-College Programs Office (**662-915-7621**).
2. You are expected to attend all activities, as well as all of your classes. In some instances, you will be given a choice of things to do or to attend.
3. When in doubt, ASK – in class, in the residence halls, about activities, about rules, etc. It is far easier to ask permission than to get forgiveness.
4. Leaving Campus/ Checking out/ Signing out:

LEAVING CAMPUS: Participants who wish to leave the campus must have parental permission and the Pre-College Programs office must be notified. Students and parents must adhere to the “Check Out Process.” The times students are able to check out at the Pre-College Programs desk are below. Students must check back in by 9:30 p.m. on their return date.

CHECK OUT PROCESS: Student safety is of the utmost importance to us. For that reason, it is mandatory that students and their parent understand how to check out correctly when leaving campus.

- 1) Parents are required to complete a “Student Leave Form” on our website (www.olemiss.edu/schs)
- 2) Students are required to notify their counselor at least 24 hours prior to their departure.
- 3) Students must come sign out at the desk during the designated times (listed below). The parent listed on the leave form will be called at this point. If the parent is not present, the student will not be able to leave until the parent listed on the leave form is contacted.
- 4) Upon return students must sign back in at the desk and notify their counselor. Weekdays: Students are only allowed to check out with their own family and must do so between 5:30-7 p.m.

SIGNING OUT: Signing out to leave the residence hall during the day is not required, but after dinner students must sign out if they leave the residence hall even if it is with a counselor. This is to ensure safety. If a student is not back inside the dorm by 9:30 p.m. we will know where to look.

5. **VISITORS:** Due to the strenuous schedule of activities involved in the program, off-campus visitors are not allowed during the week. No visitors are allowed in the students' rooms including parents unless they are assisting with move in or move out. This is for the safety of the student and their roommate. Visitors are allowed in the common areas of the residence hall.
6. Other residence halls, fraternity and sorority houses, and campus apartments are off limits at all times. This includes the public lobbies of those buildings.
7. If you are NOT checked out, you are not to leave campus at any time without a counselor with you. There is no exception to this rule.
8. Remember, you are not to drive your car or ride in any non-University vehicle while attending the program. Even if leaving with parents, students should have pre-arranged departure (or notify Pre-College Program personnel if it's a surprise parental visit).
9. Students should abide by all University and residence hall rules and regulations. This includes the **University of Mississippi Minors on Campus Policy** and **Residence Hall Code of Conduct**.
10. Using, procuring, possessing, or being under the influence of tobacco, illegal drugs, or alcohol is strictly prohibited even if the only evidence is on social media. (See Conduct Policies and Rules online for more information.)
11. Cases of assault and sexual misconduct must be reported to your counselor or the program director immediately. Our staff will report it to University Police (**662-915-7234**), the Title IX Coordinator (**662-915-7045**), and Mississippi Department of Human Services (**800-222-8000**) and provide a written notification as soon thereafter as possible. If the program director is involved in the suspected assault or abuse, the person should report the suspected assault or abuse to the University's Title IX Coordinator.

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Major vs. Minor Rule Violations: Minor violations are when a student intends no harm or disrespect for the rules. For example, being too boisterous in the residence hall is usually a minor violation, as is being five minutes past curfew. Major violations are when the student shows malice or disrespect for the rules. For example, intentionally harming another student is a major violation, as is breaking one of the program rules (listed above). In the above minor violation examples, being boisterous in the residence hall rises to major level if someone is caused harm or if a student intentionally disregards warnings. A curfew violation would rise to major level if it were repeatedly by more than 10 minutes, or if a student was being disrespectful by doing everything possible to be late coming into the residence hall or going to his/her floor.

Penalties for minor rule violations include loss of privileges, such as the ability to leave the residence hall after dinner. **THE ONLY PENALTY FOR A MAJOR RULE VIOLATION IS DISMISSAL FROM THE SUMMER COLLEGE PROGRAM!** If a student is suspected of breaking one of the rules listed above, they are subject to a room search and a student investigation will be opened. Our staff will follow the steps below during the investigation:

- 1) Cell phones from all students involved will be taken from students, but not involuntarily searched.
- 2) Students will be separated and facts will be gathered. Depending on the severity of the situation, University Police could get involved at this step.
- 3) One of three actions will be taken according to the rules and general guidelines of the University of Mississippi and the Pre-College Programs: One-Week Camps/Workshops: **A)** Take no action; **B)** Place student on probation (where a student will stay in his/her room for a set amount of time and only leave for academic reasons and to eat); **C)** Send student home (all expenses are non-refundable).
- 4) Once the investigation has been concluded and a decision about action has been made, parents for all parties involved will be contacted and given a full report.

Student Signature

Date

Parent Signature

