



WASHINGTON, DC internship experience

The University of Mississippi Division of Outreach and Continuing Education

Bridging the gap between your academic training and your professional future

The students who participate in The University of Mississippi's **Washington Internship Experience (WIE)** will live and work in Washington, DC, widely regarded as the political capital of the world and the center of government and commerce. In addition to its magnificent federal structures and national monuments, Washington is a lively cultural center with a rich mix of art, music, and theater. Washington's dynamic professional environment and vibrant multicultural atmosphere offer students a vast array of opportunities to expand their career, academic, and personal goals.

To be eligible, students must be enrolled full-time at The University of Mississippi as a degree-seeking student. Students should be juniors or seniors at the time of their participation. Students must have a minimum GPA of 2.75 to apply. Participants should be highly motivated, reliable, and adaptable. They must also possess strong written and oral communication skills.

This unique experience is valuable for students in all majors. There are career opportunities available for students majoring in journalism, education, business, engineering, biology, art, criminal justice, public policy, as well as international affairs and political science.

Submit the following items with your completed application to the Washington Internship Experience (WIE) office in 103 E.F. Yerby Conference Center.

_____ **Transcript:** Attach a copy of your most recent, complete transcript.

_____ **Sample Cover Letter**

_____ **Résumé:** Attach a résumé which highlights your education and experience.

_____ **Personal Statement:** Attach a one-page statement (12 point Times Roman font; single spaced; 1" margins) which describes your interest in participating in the Washington Internship Experience and what you believe to be the benefits of your participation.

_____ **Writing Sample:** Attach a copy of a 3 to 5-page writing assignment (i.e. essay, report, research paper, etc.) that you submitted as a course assignment, free of marks and/or grades from professors.

_____ **Letters of Recommendation:** Ask your advisor or a faculty member *and* two former employers to complete the reference form and return it to the Washington Internship Experience Coordinator.

_____ **Application Fee:** The application fee is \$50 and will be charged to your bursar account. This fee is not refundable and will be charged to your Bursar account. By submitting this application, you understand that you are obligated to pay this fee regardless of future circumstances.

The selection process is competitive, and a completed application does not guarantee the applicant selection to the program. Upon reviewing the applications, a campus committee will select several candidates to be interviewed for the positions available.

APPLICATION FOR ADMISSION



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The University of Mississippi Division of Outreach and Continuing Education

Please provide the following information.

Name of Applicant: Last _____ First _____ Middle _____

Term applied for: Summer Year _____

Date of Birth: ____/____/____ Gender: Male Female

Citizenship:

US Citizen US Permanent Resident Non-Citizen Visa or Permanent Resident # _____

Under Title VI of the Civil Rights Act of 1964, we are required to ask the following question of U.S. citizens and permanent residents. Answers will not affect our admissions decisions. Your cooperation is requested and appreciated.

How do you describe yourself? Mark all that apply (optional):

Race / Ethnicity: White (not of Hispanic origin) Black (not of Hispanic origin)
 Hispanic Asian, or Pacific Islander
 American Indian or Alaskan Native Other _____

Local Address:

Street _____ Apt./Box No. _____ City _____ State _____ ZIP _____

Permanent Address:

Street _____ Apt./Box No. _____ City _____ State _____ ZIP _____

Primary Phone: (____) _____ - _____ Secondary/Cell Phone: (____) _____ - _____

Email address(es): _____

Emergency Contact:

Name Telephone Number (____) _____ Relationship _____

Classification: Sophomore Junior Senior Graduate Student ID Number _____

Major(s): _____ Minor(s): _____

Academic Advisor: _____

Cumulative GPA: _____ Major GPA: _____ Residency Status: In State Out of State
(Most recent transcript must be attached)

Do you receive other financial aid/scholarship awards? Yes No

Please list: _____

Applicant's Signature _____ Date _____

Departmental Chairperson's Signature _____ Date _____

The University complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, color, disability, national origin, race, religion, sex, sexual orientation, handicap, or status as a veteran or disabled veteran.

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I hereby grant The University of Mississippi permission to release the information checked below concerning my participation in the Washington Internship Experience. The information indicated below may be released to other participants in the program and may be released to future applicants and/or program participants.

- | | |
|--|---|
| <input type="checkbox"/> ALL OF THE FOLLOWING | <input type="checkbox"/> College/University |
| <input type="checkbox"/> Local Address, Telephone Number | <input type="checkbox"/> Major Area of Study |
| <input type="checkbox"/> Permanent Address, Telephone Number | <input type="checkbox"/> Program of Participation |
| <input type="checkbox"/> Email Address(es) | <input type="checkbox"/> Internship Placement Information (if applicable) |

May we send your parents/guardians information about your participation in the program? Yes No

Name of Applicant

Name of Parent/Guardian

Signature

Address: Street

Apt./P.O. Box

Date

City

State

ZIP

If you are accepted into the WIE Program, you MUST agree to live with the other participants in University-provided, shared housing and to participate in associate programming, which may include community service activities.

Do you agree to live in this unique living-learning community, participate in required programming, and abide by the rules and regulations which include, but are not limited to, those enforced in on-campus housing at The University of Mississippi?

Yes No

Because you will be sharing housing with other participants under WIE rules and regulations, we reserve the right to check any university records to determine past disciplinary actions. Do you agree to allow WIE administrators and staff access to those records?

Yes No

I hereby certify that I have personally completed this application, and that the information is accurate. I understand that items submitted in behalf of this application are the sole property of The University of Mississippi and will not be returned or transferred. I understand that the **\$50 application fee** is not refundable.

Signature

Date

Return Completed Application Materials to:

Kristina Phillips
Washington Internship Experience
103 E.F. Yerby Conference Center
P.O. Box 1848
The University of Mississippi
University, MS 38677-1848

Phone: (662) 915-2746
Fax: (662) 915-5138
Email: wie@olemiss.edu



THE UNIVERSITY of
MISSISSIPPI