

UNIVERSITY OF MISSISSIPPI GRADUATE SCHOOL APPLICATION PROCESS

http://www.olemiss.edu/depts/graduate_school/apply.html

APPLICATION CHECKLIST

- Application form Date submitted _____
- Official transcript(s) Date requested/submitted _____
- Official test scores (GRE, GMAT, PRAXIS) Date requested _____
- \$25 nonrefundable processing fee for first-time applicants Date submitted _____

APPLICATION INSTRUCTIONS

- To be considered for admission to the Graduate School, an applicant must submit a completed and signed application for admission form. To apply online, print a copy of the application, or request a paper application be sent to you, visit www.olemiss.edu/depts/graduate_school/apply.html. You may also contact the UM-Booneville Office to obtain application materials.
- An application processing fee of \$25 is required with the application for admission, except for cases in which an applicant has previously been admitted into the Graduate School at The University of Mississippi. Applications received without this fee will not be processed. Checks or money orders should be made out to The University of Mississippi. Visa and MasterCard also accepted. No cash.
- Applicants should possess, or be in the process of completing, a baccalaureate degree.
- Official transcripts must be submitted directly to the **UM-Booneville Office** from the undergraduate institution from which the applicant received (or will receive) a baccalaureate degree and from all institutions attended for graduate work. Transcripts must show all course work attempted, grades, and degree(s) conferred. To be considered official, transcripts received from the applicant must be sealed in their original envelopes. Photocopies of transcripts may be used for evaluation purposes only. Before enrollment, however, official documents showing all course work attempted, grades, and degree(s) received must be submitted.
- Applicants must request that the Educational Testing Service submit an official report of the standardized test scores (appropriate for the program to which they are applying) directly to **The University of Mississippi (institution code: 1840)**. Photocopies of scores may be used for most programs for evaluation purposes only. Before admission can be offered, however, an official report must be received in the Graduate School.
- Only the completed application form, transcripts, processing fee where applicable, and standardized test scores should be submitted to the Graduate School.
- Other materials: Departments may require that additional information be sent directly to them to complete the application process. Applicants are advised to check with the specific academic department to determine what other information, if any, will be required or recommended.
- Admission offers for most departments apply for one full year, beginning with the initial semester of admission. Offers of financial support are usually void for all applicants not enrolling for the initial period of admission.
- When completing the application form, check only **one** graduate program.

APPLICATION REVIEW PROCESS

- Application packets, once completed, are circulated to the appropriate academic department, where the applicant's credentials are evaluated on a competitive basis. The fact that an applicant's credentials meet the minimum admission standards does not entitle an applicant to be admitted. Departments consider a variety of factors in making admission decisions, including the availability of resources and faculty.
- After departmental review, recommendations are circulated to the assistant dean of the Graduate School for final approval. A letter of notification will then be processed for the applicant. For those accepted into the Graduate School, conditions for admission, if any, will be listed on the notice of admission.

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Northeast MS Community College
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